Interdisciplinary/Inter-College Team Research Grants (ITRGs)
2019 - 2020

Administered by the Cordillera Studies Center (CSC), the ITRG is envisioned to promote inter-college and interdisciplinary team research and publication at UP Baguio. It is also a mechanism for research and publication mentoring among faculty members and research and extension personnel.

Research projects must fall under any of the following research themes of the CSC:

- Biodiversity and Resource Management
- Climate Change
- Governance and Public Policy
- Local Languages, Literatures, Arts
- Material Culture
- Sustainability Science
- Media and Communication

The research projects must be interdisciplinary in nature and have potential to generate new research ideas and projects. Inter-college research teams are highly encouraged.

ELIGIBILITY/WHO MAY APPLY
Permanent/temporary faculty members and research and extension personnel (including faculty members on sabbatical leave) who have completed researches in the past, may apply for the ITRG, provided that the lead proponent is a full-time UP faculty member.

The grant is awarded to a team composed of at least three (3) core members, with at least one (1) faculty member. The core members of the team must be identified and their roles clearly defined in the proposal. The proponents must have fulfilled all obligations relating to previous Professorial Chairs, Faculty Grants, or other research incentives/privileges given by or through the University.

CONDITIONS OF THE GRANT
The ITRG is an annual grant.
Amount of the Award: P250,000 subject to applicable tax

Release of Funds: 50% upon signing of the contract; 25% upon submission of the first draft; and, 25% upon submission of final draft.

The expected output shall be at least one article ready for publication in an academic journal and a terminal report.

Termination of Appointment: The Grant is terminated if (1) all members of the research team resign from the university before the end of their respective basic appointments; or (2) the appointments of all members of the team are terminated.

Recipients of the Interdisciplinary/Inter-College Team Research Grants shall be notified of the award on or before 31 July 2019.

APPLICATION PROCEDURE
Five printed copies of a full proposal should be submitted to the CSC Board through the Director. The proposal should clearly state the following: (1) project title; (2) research problem; (3) objectives of the study; (4) significance of the study; (5) conceptual/theoretical framework and methodology; (6) timetable and (7) line item budget. Applications must also disclose whether the proposed project has other funding support.

The following documents should accompany the proposal: (1) application form (available at the CSC); (2) updated CV of the core team members which emphasize past and on-going researches, including academic publications and (3) endorsement from the Dean through the Department Chair of the lead proponent.

APPLICATION DEADLINE: The deadline for submission of proposals to the CSC Board is 15 June 2019.

INQUIRIES
Inquiries should be directed to the CSC Director.

E-mail: cordillerastudies@gmail.com / rmtindaan@up.edu.ph
The Cordillera Studies Center (CSC) provides a CSC Research Grant to faculty members and research extension, and professional staff (REPS). Intended to support individual research projects, these awards constitute a significant effort to encourage research by providing additional funds for the faculty and REPS of the University of the Philippines Baguio.

Research projects may be undertaken on relevant topics that could promote the understanding of Cordillera society, on any of the following research thrusts:

- Environment and Natural Resources
- Ethnicity and Material Culture
- Governance and Public Policy
- Local Knowledge and World Views
- History and Social Institutions
- Art, Language, and Literature
- Health, Sexuality and Gender Issues
- Economic Development
- Media and Communication
- Other relevant topics that could promote the understanding of Cordillera society

ELIGIBILITY/WHO MAY APPLY

Permanent / temporary faculty members and research, extension and professional staff & extension personnel (including faculty members on sabbatical leave) may apply for the Research Grant;

Applicants must have fulfilled all obligations relating to previous Professorial Chairs, Faculty Grants, or other research incentives/privileges given by or through the University.

The grant may be awarded to an individual researcher or a research team. In the case of team research, the role of each member of the team should be clearly defined.

CRITERIA FOR SELECTION

- Relevance of proposed project to CSC Research Thrusts
- Potential of proposed project in enriching Cordillera Studies
- Strength of endorsement from head of office

CONDITIONS OF THE GRANT

Prospective applicants should note the following:

Amount of the Award: P80,000.00 to P150,000.00 depending on the nature and complexity of the research project, with UP personnel honoraria subject to applicable tax.

Release of Funds: 80% upon approval of the Research Grant; 20% upon completion and acceptance of output.

Award Period: The Grant is for 12 months from 1 August 2019 to 31 July 2020.

Termination of Appointment: The Grant is terminated if (1) the faculty/REPS resigns from the university before the end of his/her basic appointment; or (2) the appointment of the faculty/REPS is terminated.

APPLICATION PROCEDURE

Detailed proposal should be submitted (in five printed copies) to the CSC Board through the CSC Director. The proposal should clearly state the following: (1) project title; (2) research problem and objectives; (3) significance of the study; (4) review of related literature; (5) conceptual/theoretical framework and methodology; (6) timetable and (7) Line Item Budget.

The following documents should accompany the proposal:

(1) application form (available at the CSC) and (2) updated CV of the proponent, with emphasis on past and ongoing researches, including academic publications. Applications must also disclose whether the project has other funding support.

The proposal should be properly endorsed and justified by the Dean of the college through the Department Chair.

The CSC Board shall review the proposals, seek clarifications from the proponent where needed.

The Chancellor shall make the final decision in consultation with the appropriate bodies.

Recipients of the Research Grant shall be notified of the award by 31 July 2019.

APPLICATION DEADLINE:

The deadline for submission of endorsed proposals is 15 June 2019. Applicants must note that proposals need to be endorsed by their respective Dean through their Department Chair.

INQUIRIES

Inquiries should be directed to the CSC Director.

E-mail: csc.upbaguio@up.edu.ph
rmtindaan@up.edu.ph or call (074) 442-5794.
Instructions to applicants for Research/Project Grants:

1. Provide all information required. If question asked is not applicable, write NA.
2. Attach one copy of your curriculum vitae with emphasis on past and ongoing researches and publications.

RESEARCH TITLE:

______________________________________________________________

ABOUT THE PROONENT

Last Name: ___________________ First Name: _______________ M.I.: ________
Birthday: (MM/DD/YYYY): ______ / _____ / ________
Highest Educational Attainment: ____________________________________________
Faculty/REPS Rank: _______________________________________________________
Nature of Appointment: [ ] Permanent [ ] Temporary
College/Office: ___________________ Department: _________________________
Mobile Phone Number/s: _________________________________________________
E-mail Address (preferably official email address): ____________________________

Current Research Projects and Involvements
Internally-funded (from UP Baguio)
Title of the Research/ Project Duration

Externally-funded Projects (outside of UP Baguio) Amount of
Title of the Research/ Project Duration Funding & Source

______________________________________________________________

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PROPOSAL FORMAT

1. Limit your proposal to maximum of 10 pages inclusive of cover page (application form). Please follow these formatting guidelines:
   - A4-size paper
   - Times New Roman
   - Font Size 12
   - Single Spaced
   - One-inch margins on all sides

2. Submit 5 printed copies of the proposal, each with a cover page to the Cordillera Studies Center, UP Baguio.

FORMAT

1. Title of the study
2. Background of the study (include a brief review of literature)
3. Research Problem & Objectives
4. Significance of the study
5. Review of Related literature and Conceptual/Theoretical framework
6. Methodology (Please include any ethical considerations in the conduct of your research, e.g. Securing permits such as FPIC and DENR permits; Participation of undergraduate or graduate students with intent of using some of the data gathered for thesis or other research. Both student(s) and proponent(s) must properly acknowledge mentoring via the project).
7. Gantt Chart (Timetable of Activities)
8. Budget* (Please include an itemized line budget to help the CSC Board determine the amount of funding needed. Also, kindly take note that any equipment purchased must be turned over to CSC upon submission of project terminal report and this turnover is a condition for the release of the last tranche of funding. A summary of expenses (liquidation) with corresponding receipts/ RERs, travel tickets with Certificate of Appearance, vouchers signed by RAs will be submitted to CSC. You may refer to the CSC Guidelines for Fund Utilization, available upon request, for more information).

   I certify that all information/data in this proposal are true to the best of my knowledge. I understand and I agree that the CSC will keep all the documents I submitted in connection with my application for a research grant regardless of whether the application was approved for funding or not.

____________________________________
Signature of Proponent/s

____________________________________
Date

Endorsed by:

____________________________________
Dean/Head of Office